



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

September 12, 2017

**NOTICE TO PROSPECTIVE BIDDERS**

**Subject: Invitation to Bid on Division Contract**  
**Project Description: DD00232**

The North Carolina Department of Transportation is requesting bids for **DRAINAGE** work located on **SR 1926 (OLD MT OLIVE HWY) AND SR 1938 (NORTH CENTER STREET)** in **Wayne County**.

**PRE-BID MEETING**

**A mandatory pre-bid meeting is scheduled for Tuesday, September 26, 2017 at 10:00 AM in the Division Four Conference Room located at 509 Ward Blvd. in Wilson. Bids received from companies which are absent from the pre-bid meeting will not be considered.**

Sealed Bids must be received in the Division Office at 509 Ward Blvd., Wilson, NC 27893 by **2:00 PM on Tuesday, October 3, 2017**. Bids must be submitted on the official bid sheet included in the proposal and display the following statement on the front of the envelope:

**QUOTATION FOR DD00232 TO BE OPENED AT 2:00 PM ON  
TUESDAY, OCTOBER 3, 2017**

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

An electronic copy of the proposal may be downloaded for bidding purposes at <http://www.ncdot.gov/doh/operations/division4/> or can be e-mailed to interested bidders upon request.

**It is the bidder's responsibility to check the previously noted website for any and all addendums that may be posted for these projects. Bids submitted without posted addendums will be rejected.**

Electronic bidding is acceptable.

As of June 28, 2016 Division 4 can accept electronic bids through Bid Express®.

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION FOUR OFFICE  
POST OFFICE BOX 3165  
WILSON, NC 27895

Telephone: (252) 640-6400  
Fax: (252) 234-6174  
Customer Service: 1-877-368-4968

Website: [www.ncdot.gov](http://www.ncdot.gov)

Location:  
509 WARD BOULEVARD  
WILSON, NC 27895

Electronic Bid Preparation with Manual Delivery is also acceptable. If you wish to submit your bid in this manner, please download the EBS file and the NC\_DBE file. Please submit a CD or USB flash drive of your electronic bid along with a printed, signed copy of your bid attached to the proposal.

Do NOT submit bids for projects let by Division 4 to the NCDOT Statewide Project Letting Office.

For further information or questions, please contact me by phone at 252-640-6433 or by email at [vpgardner@ncdot.gov](mailto:vpgardner@ncdot.gov).

Sincerely,

DocuSigned by:  
  
BD9FE36C1AA642B...  
9/12/2017

Vickie P. Gardner  
Division 4 Proposals Engineer

VPG/

## ***ATTENTION DIVISION BIDDERS:***

Effective with lettings on or after January 1, 2018, the NC Department of Transportation will require electronic bidding through Bid Express® on Division let construction projects. SBE contracts are excluded. As NCDOT transitions to electronic bidding, please note the following dates:

### ***Effective August 1, 2017:***

Lettings on or after August 1, 2017: all bidding will use the Expedite 5.11a-1 software. You will have two methods to submit a bid:

- 1) Printed signed proposal with a priced bid form printed from Expedite and submitted to the Division with a CD/flash drive containing the priced EBS file.
- 2) Bid submitted through Bid Express® using Expedite. You will need a NCDOT – Divisions Digital ID to bid. Information regarding obtaining a NCDOT – Divisions Digital ID may be found at <https://connect.ncdot.gov/letting/Pages/Division.aspx>.

### ***Effective January 1, 2018:***

Lettings on or after January 1, 2018: all bidding will use the Expedite 5.11a-1 software and submission will be through Bid Express®. You will only have one method to submit a bid:

- 1) Bid submitted through Bid Express® using Expedite. You will need a Digital ID to bid.

## ***Resources:***

Bid Express: <https://bidx.com/>

Division Lettings: <https://connect.ncdot.gov/letting/Pages/Division.aspx>

Expedite 5.11a-1: <https://connect.ncdot.gov/letting/Pages/EBS-Information.aspx>

Expedite, Digital ID or electronic bidding questions can be answered by Bid Express® at 1-888-352-2439 or Jaci Kincaid at 919-707-6920 or [jakincaid@ncdot.gov](mailto:jakincaid@ncdot.gov).

Project specific questions will be answered by the Division. Contact information should be included in the proposal.

**\*Please review the Instructions to Bidders provision in the proposal you intend to bid upon. \***